

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
JANUARY 16, 2007
6:30 P.M.**

I. Call to Order

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

A. Minutes

1. January 3, 2007 Regular Meeting Minutespg. 01-10

B. Tax Matters

1. January 2007 Tax Releasespg. 11-20
2. December 2006 Collection Summary Reportpg. 21-24

C. Financepg. 25-27

1. General Fund Budget Amendment Number 56-Increase \$702

The County hired TRA to recover sales tax refunds charged to Brunswick County by the State as filed by non-profits in the County that should have been charged to another county. The County has benefited from a redistribution of \$3,508.38. The consultant's fee is 20% or \$701.08. Staff recommends appropriation of the fee in the amount of \$702.

2. General Fund Budget Amendment Number 57-Increase \$16,258

The Parks and Recreation Department has collected \$12,771 of revenue from youth athletics and \$3,487 from concession sales more than the amount budgeted. The Parks and Recreation Department requests that the additional revenue collected in excess of amounts budgeted be appropriated for Youth Athletic program expenditures of \$12,771 and concession expenditures of \$3,487.

3. General Fund Budget Amendment Number 58-Increase \$800

The Master Gardener's program received \$800 of Office of Juvenile Justice grant funds and requests the funds to be appropriated for program expenditures of \$800.

4. County Capital Reserve Fund Amendment Number 15-Transfer to Capital Project \$5,000

County Capital Project Fund Amendment Number 12-Increase \$5,000

The County budget includes \$650,000 designated for Ocean Isle Beach and Sunset Park. County Parks and Recreation staff is starting the pre-design phase of the project and incurring fees for testing, advertising, etc. Staff recommends that \$5,000 be appropriated from the County Capital Reserve designated for Ocean Isle Beach and Sunset Park to the County Capital Project for Ocean Isle Beach Park and appropriated through budget amendment and capital project ordinance for expenditures incurred prior to award of the design contract.

5. Water Fund Amendment Number 5-Increase \$190,000

The Public Utilities Department water tap on supplies expended as of January 5, 2007 total \$320,101 with a budget of \$410,420 for 77% expended to date. The department estimates that an additional \$190,000 will be needed to be added to the budget to provide for supplies needed for the remainder of the fiscal year. The department reports that the shortfall is due to the substantial increase in installation of irrigation meters. Revenue for taps and connections total \$251,185 on a budget amount of \$470,000 for 53% collected to date. Retail revenue for the same period totals \$2,355,120 of an annual budget of \$3,560,000 or 66% collected. The department requests additional funding for tap on supplies of \$190,000 through an appropriation of \$190,000 of retail revenue.

6. General Fund Number 59-Increase Clerk of Superior Court Detention Services \$120,000

Increase Superior Court Judge \$3,000

Social Services Fund Number 5-Decrease DSS Medicaid Sight Drafts (\$123,000)

The Clerk of Superior Court requests additional funds for Juvenile Justice Fees paid to the State of NC for detention of juveniles. Expenditures thru October 2006 are \$44,982 and it is anticipated that an additional \$120,000 is needed for the remainder of the fiscal year. The additional amount is based on the current monthly days of approximately 172 days and a rate of \$87 per day. This is an increase over the average days of 60 per month prior to September.

The Resident Superior Court Judge requests that the Superior Court Judge be provided a budget separate from the Clerk of Superior Court. In the past, the Clerk's office provided items needed by the Superior Court Judge that were not provided by the State from the Clerk's budget.

Staff recommends appropriation of \$120,000 to the Detention Services line item in the Clerk of Superior Court Budget and \$3,000 in the Superior Court Judge's Budget. Staff recommends that the Transfer to Social Services for Medicaid expenditures be reduced by \$123,000 to fund the recommended appropriation.

7. Approval of CIS Governor's Crime Commission Grant Application

Communities in Schools of Brunswick County, Inc. is in the process of completing a 2007 Grant Pre-Application to the Governor's Crime Commission for a Middle School Peer Court grant. The total project budget requested is \$50,000 with \$37,500 requested from the grantor. The applicant agency for the grant is requested to be Brunswick County with the Finance Officer serving as the financial official and the County Manager serving as the Authorizing Official. CIS states the 25% or \$12,500 cash match will be provided from fund raising and/or CIS resources. A preliminary grant application from CIS was provided to the finance officer. The grant application is due by January 31, 2007.

Staff recommends approval of CIS submitting the 2007 Grant Pre-Application and authorizing the County Manager and County Finance Officer to certify the Grant.

D. Annual Compensation Adjustment for Sheriff and Register of Deedspg. 28-29

Staff requests approval of the proposed amendment to the policy for compensation adjustments for the Sheriff and Register of Deeds.

VI. Public Hearing

1. Parks and Recreation Community Building Fees (George Page)pg. 30-31

VII. Presentation

1. **Resolution of Appreciation for Dave Brown (Jayne Matthews)**pg. 32-35
2. **CIS Progress Report (Linda Perry)**pg. 36-38

VIII. Administrative Report

1. **Planning – Proposed Map Amendment Z-07-01 (Leslie Bell)**pg. 39-48
Staff requests that the Board of Commissioners approve First Reading of Proposed Map Amendment Z-07-01 and set a Public Hearing for February 5, 2007 at 6:30 p.m.
2. **Parks & Recreation (George Page)**pg. 49-50
Staff requests that the Board of Commissioners approve an increase in rates for the six community buildings in the county.
3. **Parks and Recreation (George Page)**pg. 51-54
Staff requests that the Board of Commissioners approve the names of future county parks in the Town Creek and Leland area.
4. **Operation Services –Drainage Projects for Mosquito Control (Darry Somerset)**pg. 55-60
Staff requests that the Board of Commissioners approve the proposed drainage projects for mosquito control.
5. **Goals and Objectives Progress Report (Marty Lawing)**pg. 61-70
Staff requests that the Board of Commissioners receive the second quarter Goals and Objectives Progress Report.
6. **Finance- Second Quarter Financial Reports (Ann Hardy)**pg. 71-163
Staff requests that the Board of Commissioners receive the second quarter Financial Reports for Fiscal Year 06-07.

IX. Board Appointments

1. **Nursing Home and Adult Care Home Advisory Committee (District 4 and 5)**pg. 164
2. **Marine Fisheries Advisory Board**pg. 165

X. County Attorney’s Report

1. **Strand Care LLC Franchise**pg. 166-174
2. **Closed Session**

XI. Other Business/Informal Discussion

XII. Adjournment